

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Special Board Meeting

3 PM; Thursday, May 20, 2014, Douglass Academy, Wilmington, NC

Attendance	<p>Trustees:</p> <p>Dawn Carter Jeremy Dickinson John Ferrante Melissa Gott Don Lucas Bob Spencer (via phone)</p> <p>Others:</p> <p>Baker Mitchell, Secretary Mark Dudeck, Treasurer Jesse Smith, RBA, QC Sawyer Batten, RBA, PIO Michelle Mena, RBA, SBCS Barbra Jones, RBA, Douglass Headmaster Carla Fisher, RBA, CCS</p>
Call to Order	John called the meeting to order at 3:00 PM with a quorum of 5 present and Bob by phone.
Agenda Modification	Due to time constraints, the RBA Reports were tabled.
Approval of Minutes	Without objection the minutes were approved.
SBCS Agreement	After discussion, without objection the Board approved acceptance of the CDS-SBE agreement to operate South Brunswick Charter School and authorized John to sign the agreement.
Discussion of the SBE Conditions for Waiver	The letter from Joel containing the conditions upon which the SBE unanimously agreed to grant an enrollment waiver to Douglass was reviewed. Barbra announced that she had 93 enrollees consisting of 32 returning students and 61 new enrollees to begin in the fall. Of the 47 new Kindergarten students 44 had already come in for placement testing in addition to filling required forms. Some had yet to turn in their medical forms but the "5 Year Well Check" cannot take place until after the student's fifth birthday so some are having to wait until that date. K students have until August 31 to turn 5 years old and then 20 days more to turn in their wellness check..

	<p>Prior levels of “no-shows” were discussed but due to the different contexts, it was not felt that CDS or CCS experiences would be predictive of Douglass.</p> <p>Baker mentioned he had confirmed that the August 1st visit was just to review the enrollment forms, and with 90+ forms in-hand that would present no problem.</p> <p>Barbra discussed how the current parents were very impressed with the academic progress of their children and that most of the enrollees came through word-of-mouth recommendations.</p> <p>Again, the concern for no-shows was discussed. The 32 re-enrollments are solid as are the Kindergarten students who had come in for the placement assessments so there are 76 students in those groups alone.</p> <p>Barbra reviewed her plans and the announcement for a one-week summer camp in early August. The camp would be open to all children aged 5-7 whether or not they were enrolled. This would help keep interest up in the community and possibly recruit more students.</p> <p>All reflected on the difficulty of predicting the number of no-shows and the fact that there were no guarantees in a school of choice.</p> <p>On a motion by Don seconded by Melissa, the board voted unanimously to accept the conditions of SBE for being granted the waiver.</p>
RBA Reports	Tabled
Acadia Grant Writing	<p>Without objection, the board approved the engagement of Acadia to provide grant writing services at the following rates.</p> <ul style="list-style-type: none"> A. CDS – 6.5% B. CCS – 6.5% C. DAC – 8% D. SBCS – 8%
Title 1 Representatives	<p>Without objection, the board approved the following individuals as Title I School Representatives for the upcoming 2014-15 year:</p> <ul style="list-style-type: none"> A. CDS – Lisa Edwards B. CCS – Steve Smith C. DAC – Barbra Jones D. SBCS – Michelle Mena
Schedule of Regular Meeting for 2014-15	A proposed schedule was distributed for consideration and action at the June meeting.
Old Business	None
New Business	<p>The Douglass revised calendar was distributed and explained by Jesse. It shifted in-service training dates from throughout the year to dates that coincided with the other schools’ training and was approved by the board without objection.</p> <p>A proposed Board policy regarding criminal background checks was submitted to the Board by RBA.</p>
Next Meeting	June 26, 2014 at 2 PM at Leland was announced as the next regular board

	meeting.
Ratification of Actions	The Board ratified, without objection, all prior corporate actions.
Adjournment	John adjourned the meeting at 4:18 PM without objection.