

# Charter Day School



## Charter Day School Board of Trustees

Minutes of the Board Meeting

2 PM; Wednesday, March 19, 2014, Douglass Academy, Leland, NC

Attendance	<p>Trustees:</p> <p>Dawn Carter Jeremy Dickinson John Ferrante Melissa Gott Don Lucas Bob Spencer</p> <p>Others:</p> <p>Baker Mitchell, Secretary Mark Dudeck, Treasurer Jesse Smith, RBA, QC Michelle Mena, SBCS Barbra Jones, Douglass Headmaster</p>
Call to Order	John called the meeting to order at 2:02 PM with a quorum of 6.
Agenda Modification	none
Approval of Minutes	The February 24 Board meeting minutes were reviewed. Melissa corrected the spelling error of her name on the second page and John declared the minutes approved as amended without objection.
RBA Reports	<p>Baker reported that the Charter School Advisory Board unanimously approved the request for a waiver by Douglass Academy to operate with a reduced enrollment to so DAC can meet the enrollment requirement of 65 students for next year. He reported that there were 33 reenrollees and 62 new K, 1, and 2 students enrolled for a total enrollment of 95 for the 2014-15 year; and there are still 5 months left to build the waiting lists.</p> <p>Mark announced that he had received notice of a \$100,000 donation to Douglass Academy by a donor who is choosing to remain anonymous. He was in the process of coordinating the transfer with the donor's attorney.</p> <p>Barbra announced her intention to hold an appreciation luncheon to thank all those volunteers who had been so helpful at Douglass.</p>

Closed Session	Bob moved, with Don's second, to go into Closed Session to discuss a number of items: Real Estate for SBCS; bids for insurance contracts, legal issues related to the COA decision, school security measures, and other legal matters. The motion passed unanimously with no objection. The guests exited, and the matters were discussed
Legal Coordination	The board returned to open session and guests resumed their seats. Bob made a motion that all legal matters be coordinated through John and Melissa with a review of all pending issues. John and Melissa would then provide instruction to the outside attorneys as to what actions to take on each of the pending issues. Jeremy seconded the motion, and it passed unanimously with Melissa and John abstaining.
Employee Survey	Baker asked if the board wished to conduct another employee survey to supplement the one done last year. After a brief discussion it was decided to wait another year, when the effects of new changes would have time to take effect and the staff could better assess the impact of the changes. Bob commented that in his experience too frequent surveys lost their effectiveness
Next Meeting	April 24, 2014 at 3 PM at Douglass was announced as the next board meeting.
Ratification of Actions	Dawn moved to ratify the actions taken by the administration to date, which was seconded by Jeremy and the motion passed unanimously.
Adjournment	John adjourned the meeting at 3:50 PM without objection.