

Charter Day School



Charter Day School Board of Trustees
Minutes of the Board Meeting
4 PM; Thursday April 26, 2012, Activity Center

Attendance	Trustees: Bill Barker Mark Cramer Briana Cahn James Faison Baker Mitchell Lee Monroe Donnie Norris Others: Brad Barth, Public Relations Mark Dudeck, Assist. Treasurer Barbra Jones, RBA Community Relations Steve Smith, CCS HM
Executive Session	none
Call to Order	Donnie called the meeting to order at 4:10 PM with a quorum of 7 present. He welcomed Dr. Lee Monroe and extended our thanks for his willingness to serve on the board. Barbra Jones was also present to report on the progress of Douglass Academy.
Review of Present & Future Agenda Items	No changes. Mark noted that Briana and James had limited time and so we should get to the budget items expeditiously.
Approval of Minutes	The January minutes were reviewed and on motion by Donnie, seconded by Mark, they were unanimously approved as written.
Communications To/From Board	Parent letter responding to survey was in preparation
RBA Report	Baker said that mediation dates had been set for the funding dispute with the counties. He reported on the prior two days in Raleigh reviewing charter applications as a Charter School Advisory member. His subcommittee of five members had 18 applications to review and completed 6 in 2 days. At that rate it will take four more days to finish, then at least 2 more days to interview finalists. He felt there were a number of issues with the current process. Baker also brought the board up to date with the activities of the NC Alliance for Public Charter Schools and handed out a brochure with its mission statement and objectives. He noted that the revised budgets to be presented included \$15,000

from CDS and \$10,000 from CCS to support the organization as the only group in NC that was trying to speak for charter schools with a unified voice. He said their email list had over 4,000 teachers, principals, and directors as well as legislators and media outlets and that they sponsored an annual conference. The board was free to remove these items, but approval would allow the expenditures as stated. The sense of the board was that this was an important factor in helping insure a healthy climate within which charters could operate.

Barbra reported on the status of the Douglass Academy project. One hurdle was the rezoning request to Wilmington which has traffic issues and the other was the application to the Council. She attended two full days and observed that the Douglass application received an "excellent" rating for the Mission statement and the Education Plan. Transportation was rated as Inadequate as there was no car pool assistance for students outside the anticipated attendance zone who may wish to attend. The subcommittee approved the application to go before the whole council for an interview in July.

Next, Mark presented the 2012-2013 calendar for approval. He said we had officially received our waiver for 180 days of instruction and that was what both the CDS and CCS calendar contained. Baker moved to approve the calendar and it was unanimously approved after Donnie's second.

Mark next proposed that with the new convention center, there was a venue that could accommodate our annual teacher appreciation banquet. The cost for 300 attendees would be \$11,300 for CDS and about \$4,000 for RBA for decorations and site amenities with a DJ or band. On motion by Baker, seconded by James, the board unanimously approved the \$11,300 for the banquet in October. Deposits are needed now to reserve the space.

The Spring Festival will be Saturday April 28.

Next, CFO Mark Dudeck presented the latest 2011-2012 revised budgets to submit for the auditors. After extensive explanations, the CDS revised budget had a projected surplus of \$146,119 which was \$90,000 more than the prior projection. On motion by Lee, seconded by James, the board approved the CDS budget as presented with Baker and Mark abstaining.

Similarly, the CCS budget was reviewed showing a projected \$98,000 increase in surplus to a total of \$122,846. On motion by Donnie, seconded by Lee, the board approved the CCS budget as presented with Baker and Mark abstaining.

James and Briana left the meeting but a quorum remained.

Next Mark presented the audit contract for 2011-2012 to Petway, Mills, and Pearson for approval and on motion by Donnie, seconded by Mark, the board unanimously approved the contract. Lee suggested that after 8 years with Petway, we should entertain bids from alternative firms and Mark Dudeck was instructed to do so from some firms recommended by Bill. Lee pointed out, and everyone agreed, that a fresh set of eyes can be helpful in bringing new insight into the operation.

	Finally the accounting contract with Acadia Northstar was presented for approval. Lee inquired about the grant writing fees and they were said to be 6% for CDS and 9% for CCS. Baker moved that ANS be awarded the accounting contract and Mark seconded the motion. It was unanimously approved.
CDS- "School of Distinction"	N/R
CCS "School of Distinction" "High Growth"	N/R
Old Business	
New Business	On a motion by Donnie and seconded by Bill, the board ratified the actions taken with Mark and Baker abstaining.
Adjournment	Donnie adjourned the meeting at 5:58 PM.