

Charter Day School



Charter Day School Board of Trustees
 Minutes of the Board Meeting
 3 PM; Thursday January 26, 2012, CDS

| | |
|---|--|
| Attendance | <p>Trustees: Bill Barker - phone Lori Boldt- phone Mark Cramer Briana Cahn - phone Baker Mitchell Donnie Norris- phone Steve Windham - phone</p> <p>Others: Greg Katzman, Attorney - phone Brad Barth, Public Relations Mark Dudeck, Assist. Treasurer</p> |
| Executive Session | A brief Executive Session was held for Mark to inform the board of some student-related disciplinary actions in Middle School. |
| Call to Order | Donnie called the meeting to order at 3:08 PM with a quorum of 7 present. |
| Review of Present & Future Agenda Items | No changes |
| Approval of Minutes | The November minutes were reviewed and on motion by Lori, seconded by Briana, they were approved as written. |
| Communications To/From Board | <p>Mark discussed the parent surveys that had been returned and compiled over the Christmas break and mailed out to the trustees last week. This is the identical survey that has been used every year since 2001-2002.</p> <p>At CDS Overall Positive Satisfaction on 596 surveys returned was 95%. Neutral was 3% and Negative was 1%. Teacher-parent communication, excessive math homework, and uniforms were topics that attracted additional comments. School "Values" had 97% Positive and 3% Neutral with no Negatives.</p> <p>At CCS Overall Positive Satisfaction on 451 surveys returned was 100%. Requests for adding a high school was the predominant comment followed by requests for more varied choices in the uniform. "Values" rated a 99% Positive. The percentages were rounded, so one parent who rated all 12 categories as "Very Dissatisfied" does not show up.</p> <p>Mark will prepare a letter from the board thanking the parents for their responses and addressing the topics that were of concern.</p> |

| | |
|-------------------|---|
| <p>RBA Report</p> | <p>Baker called on Greg to give a brief summary of the progress of getting our funding from the counties, and Greg said that he was preparing a motion to the judge to move forward.</p> <p>Baker reported on the last Public Charter School Advisory Council meeting where 10 charters were approved and one was disapproved. He explained that the chairman had broken the committee down into three subcommittees and the 24 applications were divided up among them. Baker said he felt that the judgments and recommendations were very non-uniform among the subcommittees. For example, a replication was denied from an excellent, well-managed school and another was approved from a very low-performing school with financial issues. He said he felt that measurable statutory criteria would be the best way to ensure uniformity and high quality. Steve asked for a list of the Council members.</p> <p>Mark announced that Tom Miller, Director of MS, had received an offer from the Office of Charter Schools in Raleigh and would be leaving at the end of the month. Eric Irizarry would move from assistant headmaster to take over, and Megan Britt would move up from her coaching position to assistant headmaster. Several teachers were being considered to take over Megan's coaching position. No budgetary impact was anticipated from these moves.</p> <p>Mark discussed the NC Alliance for Public Charter Schools was holding regional meetings across the state this week and that CDS hosted the Eastern Regional meeting yesterday. Five schools or applicants were represented among the 11 attendees with 5 vendors making presentations on how they could help and work with the schools. The meeting concluded with a classroom tour showing off the first and second grade Shurley grammar lessons.</p> <p>Next, Mark reported on the enrollment registrations that had been received to date for the 2012-13 year. For CDS, there are 58 openings and 227 applications have been received to date. For CCS, there are 67 openings and 88 applications have been received to date. Lotteries are scheduled for the week of February 5th. Lori remarked on the remarkable retention rate from K to first grade of 108 K students.</p> <p>Mark Dudeck reported on the budget and said that there were no material changes and that both revenues and expenses were on track per the last budget for both schools.</p> <p>Mark next brought up a situation where a great deal of needless paper work was being expended in enrolling and then withdrawing day care workers and substitute teachers in the 401K retirement plan. The plan allows all employees to enroll at the beginning of the year and then they are withdrawn when they do not make the 1,000 hours requirement at year end. Day care and subs do not come anywhere close to the 1,000 hours, and Mark suggested that they not be enrolled each January.</p> <p>On motion by Donnie, seconded by Lori, the board unanimously voted to</p> |
|-------------------|---|

| | |
|---|--|
| | <p>exclude day care workers and substitute teachers from the 401K enrollment.</p> <p>He then discussed the two outside appraisals that had been done recently to arrive at a fair value for the CDS renewal of its ten-year lease with RBA. and His memo concluded that the appraisals put the current lease rate well within the ranges anticipated by the outside firms. He recommended, therefore, that the lease be renewed at the current rate.</p> <p>On motion by Lori, seconded by Briana, the board unanimously voted to renew the lease with RBA for ten years at the current rate, with Baker abstaining.</p> |
| CDS- "School of Distinction" | N/R |
| CCS "School of Distinction" "High Growth" | N/R |
| Old Business | |
| New Business | On a motion by Donnie and seconded by Lori, the board ratified the actions taken with Mark and Baker abstaining. |
| Adjournment | Donnie adjourned the meeting at 3:46 PM. |

Next Meeting: Thursday April 26 at 4:00 PM at the Activity Center or via conference call-in..
THIS IS AN IMPORTANT MEETING TO DISCUSS THE INITIAL BUDGET FOR THE UPCOMING YEAR. Greg thought also that there might be issues to consider regarding the counties fees.