

Charter Day School



Charter Day School Board of Trustees
Minutes of the Board Meeting
2 PM; Tuesday November 02, 2011, CDS

Attendance	Trustees: Bill Barker Lori Boldt Mark Cramer Briana Cahn Baker Mitchell Donnie Norris Steve Windham Others: Briggs Petway, CPA, Auditor Greg Katzman, Attorney Brad Barth, Public Relations Tom Miller, CDS Mark Dudeck, Assist. Treasurer
Executive Session	none
Call to Order	Donnie called the meeting to order at 2:09 PM with a quorum of 7 present.
Review of Present & Future Agenda Items	No changes
Approval of Minutes	The August minutes were reviewed and on motion by Lori, seconded by Steve, they were approved as written.
Communications To/From Board	none
RBA Report	Mark Cramer introduced our new Trustee Briana Cahn who has been a huge help for several years at the Columbus Campus. He expressed the Board's gratitude for her willingness to help. Baker had nothing to report on the new Public Charter School Advisory Council because it conducted no business at its first meeting on October 19. Barbra Jones attended with him to meet other charter leaders and DPI personnel. Baker has put together a set of bylaws for the group from a set suggested by AG attorney Laura Crumpler but is unsure of how to proceed. Mark congratulated Chair Donnie Norris on his great time finishing the Marine Corp Marathon. Mark also finished with a good time. Brad had finished a marathon the prior weekend, and one of the teachers had finished the

	<p>Wilmington Iron Man (Lady?) the previous weekend.</p> <p>Mark then introduced Greg Katzman who is helping CDS and CCS with the legal issues involved with their recovery of past-due county funds and was attending the meeting to hear the auditor's report. He briefly commented that only Pender was set on a court calendar for 12/17/2012, but he anticipated that the various suits would be consolidated in New Hanover and that he anticipated mediation to begin in the next several months.</p> <p>Next, Mark introduced Briggs Petway of Petway, Mills, & Pearson, PA who performed our audit for 2010-2011, and who would present their draft report. Briggs presented his firm's letter to the Board of Trustees which emphasized that the audit consisted of examining CDS controls, finances, and compliance with laws and regulations. The audit had gone out to the Trustees prior to the meeting and Briggs handed out hard copies of the draft to all present. He then went through the CDS audit nearly page by page and summarized his findings by saying that it was a clean audit with no difficulties. He repeatedly acknowledged the excellent management which had accumulated a cash surplus of over a million dollars that was very prudent in these hard financial times. He also commented on the separate audits they were required to perform for the federal grants such as ARRA and the fact that they were uncommonly clean. When asked how CDS compared with other schools he audited, he stated that his firm audited 36 charter schools of which he was involved in 18 to 20 and had good knowledge of them. He said CDS was number one among these that he was aware of.</p> <p>Upon motion by Mark Cramer to accept the CDS draft as presented, seconded by Lori, the board voted to approve the motion unanimously, with Baker abstaining.</p> <p>Next Briggs presented the CCS audit in similar fashion, acknowledging that the school was smaller and newer and thus had accumulated less surplus than CDS. Upon questioning the difference, Mark Dudeck pointed out that CCS received nearly \$400 less per student than CDS due to lower county funding. Again, Briggs stressed that the audit was clean with all control and compliance issues showing no problems.</p> <p>Upon motion by Donnie to accept the CDS draft as presented, seconded by Bill, the board voted to approve the motion unanimously, with Baker abstaining.</p>
<p>CDS- "School of Distinction"</p>	<p>Brad briefly noted the 5K Fun Run scheduled for Nov. 12. Last year 200 runners participated and the event was very successful.</p> <p>Mark noted that the archery team finished in 7th place in the world's competition in Orlando this year. Last year they were 14th, and the Board urged Mark to pass along their congratulations for their good efforts and success.</p> <p>Mark noted the new computer lab accommodating over fifty students was fully functional with a full-time lab computer instructor who was much appreciated</p>

	<p>for freeing up the classroom teachers from supervision duty.</p> <p>He noted that the teacher and staff bonuses approved at the last meeting had been distributed.</p>
CCS "School of Distinction" "High Growth"	<p>Steve reported on the progress of the middle school buildings which were all on-site and showed slides of them. The target for the CO is November 15.</p>
Old Business	<p>Mark stated the charter situation in the state with the cap having been lifted and the dire needs for help in the lower grades in New Hanover County. Donnie presented a motion that Mark prepare and submit an application for a charter school in Wilmington. Baker seconded this motion, and it passed unanimously.</p>
New Business	<p>The election of Trustees and Officers was held and Baker moved that the current slates be elected by acclimation. The slates are:</p> <p>Trustees: Bill Barker Lori Boldt Briana Cahn Mark Cramer Jim Faison Baker Mitchell Donnie Norris Steve Windham</p> <p>Officers: President: Donnie Norris Treasurer: Bill Barker Secretary: Baker Mitchell</p> <p>Briana seconded the motion, and it carried unanimously.</p> <p>On a motion by Donnie and seconded by Bill, the board ratified the actions taken with Mark and Baker abstaining.</p>
Adjournment	<p>Donnie adjourned the meeting at 3:34 PM.</p>

Next Meeting: Thursday January 26 at 4:00 PM at **the Activity Center** or via conference call-in..