

# Charter Day School



## Charter Day School Board of Trustees

Minutes of the Board Meeting

4 PM; Tuesday March 23, 2010 Activity Center

Attendance	Trustees: Mark Cramer James Faison Eric Kenyon Baker Mitchell Donnie Norris Steve Windham  Mark Dudeck, Assist Treasurer Steve Smith, HM – CCS Jennifer Beamer, HM - CDS
Executive Session	Mark Cramer briefly discussed an RBA termination
Call to Order	Donnie called to say he would be delayed slightly so Baker called the meeting to order at 4:08 PM with a quorum of 5 present.
Review of Present & Future Agenda Items	No changes
Approval of Minutes	The January minutes were reviewed and on motion by Steve, seconded by Eric, the January meeting minutes were approved as written.
Communications To/From Board	Mark said he had submitted an official letter to the Brunswick County Commissioners regarding our need for getting hooked up to a municipal water source and that the commissioners had voted to extend service to us in their meeting of last Monday.
RBA Report	<p>Baker asked if the members had had a chance to review the bio of Judge Lewis as a possible candidate for the board. (Donnie joined the meeting and took over as Chair.) Baker explained her interest during her visit to the school on the day of the lottery and the subsequent classroom tour by her and her husband Reggie Lewis. Steve and James both knew the Lewis's and were most enthusiastic about the possibility that one might be willing to serve on the board. The board instructed Mark to call Judge Lewis and discuss the possibility of her or Reggie joining the board.</p> <p>Baker reviewed the changes in the NC Alliance of Charter Schools that John Betterton had been replaced by Paul Norcross as chairman.</p> <p>Mark said that he made it clear to Eddie Goodall and Paul that we did not wish to be connected to any group that was viewed as a political body. Our goal was</p>

to strengthen charter schools and improve education – not to engage in partisan activities. Both Eddie and Paul assured Mark that those were the goals of the Alliance, also.

The complete parent survey reports for both CCS and CDS were included in the board's packet.

Mark discussed RBA's venture into Georgia exploring the opportunities for establishing a school in Macon.

Mark next explained that there would be a minimum of two and perhaps three charter slots available next year in NC. He discussed an approach whereby two applications would be submitted:

One application would be submitted by a new board formed in Wilmington to replicate the school model on the north side with strong ties to UNCW and the Northside Community Center. This would be a second, but more comprehensive, approach to the Hillcrest reading project.

The second application would be for the Duplin charter submitted by the Charter Day School as its third replication.

After discussion all agreed that these two applications would be in furtherance of the mission and of the state's charter statute.

Next, Mark Dudeck reviewed the latest budget revisions submitted with the board packet. CDS was projected to finish with a \$135,000 surplus and CCS with a \$1,000 surplus. The difficulties with CCS centered on the much lower per student reimbursement total it receives: \$6,581 vs. \$7,451 for CDS, due mainly to the much lower county reimbursement.

Steve Windham raised the question as to what options existed at this time for the board to make material changes to the budget. Mark Cramer explained that the board's real input was in the initial preparation of the budget over the April-June time-frame for the next year. That initial budget sets the stage of the entire year and prioritizes the year's undertaking for the school. The periodic reviews during the year such as this one were to show the board what adjustments were being made to accommodate contingences such as reduce revenue allotments or increased or decreased expenses from those that were initially projected. Barring major unforeseen events, the initial budget set by the board formed the management's marching orders for the year.

Mark Dudeck noted that CHC had expended \$58,000 in resurfacing Bacon's Way and that \$16,000 of the allocated \$38,000 from CDS had been used for repairing Learning Lane. There was still \$22,000 left for the middle school loop but that might not be enough to cover it. Rain and weather delays would probably push some or all of this project into the next fiscal year. Therefore the \$22,000 was not in the budget as presented here.

After other discussion, Donnie moved to approve both CDS and CCS revised budgets. Eric seconded the motion and it carried unanimously with Baker and Mark abstaining.

<p>CDS- "School of Distinction" "High Growth"</p>	<p>Jennifer reported on the following topics:</p> <ul style="list-style-type: none"> <li>A. CDS – General:             <ul style="list-style-type: none"> <li>i. Attended UNCW Job Fair in March</li> <li>ii. CDS will have a booth at the Azalea Festival on April 10th</li> <li>iii. Preparing for the 2nd Spring Festival on April 24th</li> <li>iv. New Library/Librarian will open this quarter</li> <li>v. New EC Director, 5th grade teacher, and maintenance employee</li> </ul> </li> <li>B. CDS – Academics:             <ul style="list-style-type: none"> <li>i. EOG test preparation has started</li> <li>ii. Completed math/reading bench mark test and updated our small group instruction and remediation groups</li> <li>iii. Over 100 students have attended this remediation week session</li> </ul> </li> <li>C. CDS – Fiscal/Budget:             <ul style="list-style-type: none"> <li>i. Book Fair fundraiser will begin the first week in April-profit will go toward our library</li> </ul> </li> <li>D. CDS - Community Relations:             <ul style="list-style-type: none"> <li>i. Archery Team, 2nd in state, going to Nationals in Louisville, KY May 6-8, 2010</li> <li>ii. CDS Golf tournament grossed \$12,500 and netted \$5, 750-The money will go toward our media/technology departments. Great turn out and thank you to First Bank for their sponsorship.</li> <li>iii. CDS had over 20 students who were awarded All American Scholars and 6 of our students were on the 1st team.</li> </ul> </li> </ul>
<p>CCS "School of Distinction" "High Growth"</p>	<p>Steve reported on the following topics:</p> <ol style="list-style-type: none"> <li>1. Overall the school is going very well and we are anxious to start the busy fourth semester. The fourth semester will cover three assessments. IE, Sat-10's, Dibels, and EOG's.</li> <li>2. All packets have been returned by the kids for 2010/2011 and we have 485 enrolled with 18 classrooms of K-5. Waiting lists have started in all grades.</li> <li>3. Pads for new buildings are complete and we expect the new buildings to arrive mid April or 1<sup>st</sup> of May.</li> <li>4. We have 9-11 positions available and will start teacher and assistant teacher interviews from 29 March to 30 April 2010. Note: Great job Cary for working with UNCW graduates. This is the first year that students looking for jobs are aware of DI and look forward to teaching it.</li> <li>5. End of year teacher interviews will be done by Steve in April.</li> <li>6. Parent Concerns:             <ul style="list-style-type: none"> <li>A. Resources needed going into year four. IE Music or PE.</li> <li>B. Play equipment on campus for the kids.</li> </ul> </li> <li>7. Relay for Life: The school has collected over \$4000 dollars to date and has a goal of \$8,000. We have two or three community events left to do. IE: Hotdog sales at Wal-Mart, School lunch prepared by the parents, and pie the headmaster.</li> </ol>
<p>Old Business</p>	<p>none</p>
<p>New Business</p>	<p>Baker reminded members that the meeting schedule for the year was attached to the minutes in their packet. The next meeting is set for May 13<sup>th</sup> and the main topic will be the upcoming year's budget. Baker asked if any would like their</p>

	<p>packets printed and mailed out as hard-copy. Everyone wanted to continue having all material emailed.</p> <p>On motion by Donnie, seconded by James, the board unanimously ratified the actions taken with Mark and Baker abstaining.</p>
<p>Adjournment</p>	<p>Donnie adjourned the meeting at 5:47 PM.</p> <p><b>The next meeting will be on Thursday, May 13th at 4:00PM at the Activity Center or by phone.</b></p>

**Charter Day School Booster Club Board of Trustees**  
 Minutes of the Board Meeting  
 Tuesday March 23, 2010 Activity Center

Attendance	Trustees: Mark Cramer James Faison Eric Kenyon Baker Mitchell Donnie Norris Steve Windham  Mark Dudeck, Assist Treasurer Steve Smith, HM – CCS Jennifer Beamer, HM - CDS
Executive Session	none
Call to Order	Donnie called the meeting to order at about 6 PM with a quorum of 6 present.
New Business	Steve Smith discussed the need for PE facilities more in keeping with the older rising 4 <sup>th</sup> and 5 <sup>th</sup> graders that his campus was now accepting. Several options were discussed. Mark Cramer moved that the Booster Club allocate \$35,000 to CCS for a multi-sport platform similar to the one that has been so successful at CDS, allowing basketball, tennis, volley ball and other sports. Also if there was any money left in the allocation, it could be used for soccer goals. James seconded the motion which carried unanimously.
Adjournment	There being no other business the meeting was adjourned at 6:10.