

Charter Day School Board of Trustees

Minutes of the Board Meeting

4 PM; Thursday May 21, 2009, Activity Center

Attendance	<p>Trustees: Bill Barker Lori Boldt Mark Cramer Baker Mitchell Donnie Norris Steve Windham</p> <p>Mark Dudeck, CFO Steve Smith, CCS HM Jennifer Beamer, CDS HM</p> <p>Guest TJ Beamer</p>
Executive Session	None required
Call to Order	Donnie called the meeting to order at 4:00 PM and ruled that a quorum was present.
Review of Present & Future Agenda Items	
Approval of Minutes	Mark Dudeck noted that his name was missing from the attendees listed in the minutes. On motion by Steve seconded by Lori, the February meeting minutes were approved unanimously after correcting the Attendance by adding Mark Dudeck who was actually at the meeting.
Communications To/From Board	none
RBA Report	<p>Baker reviewed the SBE interview for the Duplin application where again, in spite of 98-100% parent approval of the school pledge, some SBE members found the line "I pledge to be obedient and loyal to those in authority" to be extremely onerous and stifling to creativity. The LFI committee will vote by phone meeting on May 26.</p> <p>Baker also reviewed the terrible HB 856 which increases the cap from 100 to 106 and put draconian restrictions on charters to achieve high ABC scores or be closed.</p>
CDS	<p>Mark noted the requirement for the board to approve the school's director as having authority to apply for Title I funds. On motion by Mark and seconded by Baker the board unanimously voted to approve Jennifer Beamer for applying for Title I funds.</p> <p>Mark also informed the board of the Booster Club's approval of approximately \$16,000 for renovation of the athletic fields and installation of sprinkler systems. CHC will contribute \$6,000 towards drilling and hooking up two water wells for the sprinklers.</p> <p>Jennifer then reported on a number of successful activities including</p> <ul style="list-style-type: none"> • a "Dress for Success" program sponsored in partnership with Wal-Mart. • 20 UNCW Special Education students doing their practice teaching for Cary Andrews SED 389 course • The "Breakfast for Tests" served at 7:30 on test days for all kids taking their EOGs

	<ul style="list-style-type: none"> • Testing strategies were being monitored and followed more closely this year – i.e., use the full time allotted and check your work over and over until time is out, etc. • There are now 118 enrolled in K and 95 in 5th. <p>There was much discussion on the reliability of the enrollment projection to be used for the 2009-2010 budget. 765 are projected with 811 actually enrolled. Jennifer thought we would actually do better than the 765.</p>
CCS	<p>Steve Smith said the new buildings are due in next week with their furniture along with testing. He said they had had several fund raisers yielding about \$8,000 and \$4,000 for their booster club fund. Also he already had had 103 kindergarteners come in for placement testing. Enrollment stands at 244 with 195 signed up for next year.</p>
Budgets	<p>Next, Mark Dudeck opened the discussion of the four budgets that had been circulated: revised 2008-09 budgets and 2010-2011 projected budgets.</p> <p>For CDS in 2008-09, he noted that due to the sweep-back of funds by the state, lower enrollment due to gas price caused withdrawals, and capital expenditures for the canopy, and the resource officer that \$165,000 would have to be brought into revenue from the fund surplus balance. This would leave about \$642,000 in cash in the surplus fund account to begin 2010.</p> <p>On motion by Lori, seconded by Mark, with Donnie abstaining the board unanimously authorized additional bank accounts so that state and local funds could be held in separate accounts. Donnie and Mark D. were directed to implement the new account(s). Discussion of the measures taken to work within the reduced revenues was held. Baker explained an option that was available regarding new capital equipment for 2008-09. The budget before the Board was based on CHC purchasing the equipment – about \$81,000 – an renting it to CDS as was the practice in prior years where CDS did not have funds. By increasing the draw this year from the surplus, CDS could, in fact, buy the equipment and save the rental moneys (\$28K in 08-09 and \$35K in 10-11) that would have to be expended in future years. Donnie, Lori, and Steve all felt that the more prudent course was to preserve the surplus now as best as possible.</p> <p>On motion by Lori, seconded by Donnie the board approved the revised 2008-09 with Baker abstaining.</p> <p>For the CDS 2010-11 budget projections, the enrollment projection of 765 was discussed at length and felt by Jennifer to be realistic if not conservative. No surplus funds are used. Staffing was discussed at length and the fact that the per pupil decrement of -5% in state and local funding was a wild guess was acknowledged. Textbooks were tight but current staffing levels could be maintained with only a reduction in 3rd grade assistants from 4 to 2 needed. The possibility of ARRA funds was mentioned but until more information was forthcoming no allowance for these funds were made. Mark C stated that if such funds became available, the objective would be to not change operations but to let these funds drop through to the surplus fund balance. This strategy was greeted with general agreement of the board.</p> <p>On motion by Steve, seconded by Lori, the 2010-2011 was approved as submitted.</p> <p>Lori requested that documentation be made available to parents on the needs and purpose for the fund balance. Baker agreed to work up an article for the next Composer that could also be issued as a stand-alone information flyer.</p> <p>Next the 2008-2009 revised budget for CCS was discussed and approved on a motion by Donnie, seconded by Steve, with Baker abstaining.</p>

	Finally, Mark and Steve discussed the projected budget for 2010-11 at CCS. It was approved on motion by Lori, seconded by Bill, Baker abstaining.
Old Business	none
New Business	On motion by Donnie, seconded by Lori, the board unanimously ratified the actions taken with Mark and Baker abstaining.
Adjournment	Donnie adjourned the meeting at 5:27 PM. The next meeting will be on Thursday, June 11th at 4:00PM at the Activity Center on Independence Blvd. Elections for all board members and officers will be held. This is a crucial meeting!