

# Charter Day School



## Charter Day School, Inc., Board of Trustees

### Minutes of the Board Meeting

1:30 PM; Thursday, February 25, 2021, Charter Day School via Zoom, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair (Zoom) Colleen Combs (Zoom) Chad Adams (Zoom) Ted Bodenschatz (Zoom)  Others: Baker Mitchell, Secretary, CDS, Inc. (Zoom) Mark Dudeck, Treasurer, CDS, Inc. (Zoom) Jesse Smith, Director of Quality Control, RBA (Zoom) Kelly Darazsdi, Office Manager, RBA (Zoom)
Call to Order	Bob called the meeting to order at 1:44 pm with a quorum of 4 Trustees present.
Agenda Modification	N/A
Approval of Minutes  January 28, 2021 Meeting	Chad moved to approve the January 28, 2021 minutes. The motion was seconded by Colleen. The motion was unanimously approved.
RBA Report  Bond Update	Mark provided an update on the Bond projects and noted that the costs had gone up considerably, due to the pandemic. The Leland middle school EC building will not be finished by the start of the next school year.
PPP Loan	Notice of the final approval of the PPP Loan forgiveness was received. The PPP Loan is officially paid off as of January 28, 2021.
2021-2022 Enrollment	Jesse provided the Board with an excel document of the enrollment numbers for the 2021-2022 school year.
4 <sup>th</sup> Quarter Classroom Size	Mark informed the Board that the schools will continue to operate with 6 feet of social distancing and mandatory masks for all students and staff.
2021-2022 Plan A and On-Line Requests	Mark stated the schools will operate as normal for 2021-2022 school year. Class sizes will increase for in-class learning. Some students will continue with online instruction. The number on online students will be significantly lower.

SBC 6 <sup>th</sup> Grade	Mark requested the Board approve SBC expanding to include 6 <sup>th</sup> grade. Chad moved to approve South Brunswick Charter School expanding to include 6 <sup>th</sup> grade. The motion was seconded by Ted. The motion was unanimously approved.
Board Actions	
Acadia Grant Writing Contracts	Mark spoke about the new contract for grant writing from Acadia. The contract is renewed annually. The contact was distributed. Chad moved, with Colleen’s second to approve the Acadia grant writing contract. The motion was unanimously approved.
Handbook Change-Criminal Background Check	Jesse discussed updating the General Statue code regarding criminal background checks in the handbook. The policy was distributed. Ted moved, with Collen’s second to approve the handbook change regarding criminal background checks. The motion was unanimously approved.
Closed Session	
ACLU Update	Ted moved, seconded by Chad to go into closed session. The motion was unanimously approved. The Board went into closed session at 2:34pm. The ACLU lawsuit was discussed. The Board returned to open session at 2:41pm.
Old Business	
Charter Day School Easement	Chad asked to discuss the easement for Charter Day School. An easement was added to the sale purchase of Charter Day School land. The easement runs from Maco Road to the school campus through the CHC property. Permission was granted for a perpetual easement. Both parties agreed. If the land was sold, new owners would have to abide by the contract. Mark stated that CHC would be donating a portion of the CHC acreage to Charter Day School.
New Business	N/A
Ratification of Actions Taken	Chad moved, seconded by Colleen, to ratify all actions taken and disclosed to the Board since the last meeting. The motion was unanimously approved. Chad moved, seconded by Colleen, to adjourn the meeting. The motion was unanimously approved. The meeting was adjourned at 2:46 PM