

# Charter Day School



## Charter Day School, Inc., Board of Trustees

### Minutes of the Board Meeting

1:30 PM; Thursday, September 24, 2020, Charter Day School, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair (Zoom) Ted Bodenschatz (Zoom) Colleen Combs (Zoom) Melissa Gott (phone) Chad Adams (Zoom) Suzanne West (Zoom)  Others: Mark Dudeck, Treasurer, CDS, Inc. (Zoom) Baker Mitchell, President, RBA (Zoom) Jesse Smith, Director of Quality Control, RBA (Zoom) Kelly Darazsdi, Office Manager, RBA (Zoom) Wells Hall, Lawyer, Nelson Mullins Law Firm (Zoom) John Branch, Lawyer, Shanahan Law Group (Zoom) John McMaster, Lawyer, Nelson Mullins Law Firm (Zoom)
Call to Order	Bob called the meeting to order at 1:34pm with a quorum of 6 Trustees present.
Agenda Modification	N/A
Approval of Minutes	
August 27, 2020 meeting	Colleen moved, seconded by Ted, to approve the minutes of the August 27, 2020 meeting. The motion was unanimously approved.
September 03, 2020 meeting	Ted moved, seconded by Colleen, to approve the minutes of the September 03, 2020 meeting. The motion was unanimously approved.
September 17, 2020 meeting	Colleen moved, seconded by Ted, to approve the minutes of the September 17, 2020 meeting. The motion was unanimously approved.
RBA Report	
Final ADM Numbers	Mark provided the Board with a handout to discuss the final ADM numbers. The ADM report states the overall number of students is 2514 (1727 in-class and 787 online).
Governor's Plan A Impact on CDS, Inc.	Baker stated the Governor's announcement of going to Plan A will not impact CDS, Inc. CDS, Inc. will continue with in-class and online students until January 2021. A

Handbook Changes	<p>survey was sent out to all staff to ask their input before making any decisions regarding making a change to our current Plan B. We wanted like to hear their opinions on how or what they think we could change that could enhance our balance between safety and educating our students.</p> <p>Jesse discussed changes to the Organizational Structure section of the Parent Student Handbook. She also discussed changes to the Mission Statement of the CDS, Inc. Board Policies Handbook. Handouts were distributed.</p>
Board Actions	
Handbook Changes	Melissa moved, seconded by Chad, to approve CDS, Inc Board Policies Handbook and Parent Student Handbook Amendment #0200924. The motion was unanimously approved.
Ratify Reimbursement Resolution for Project Costs	Chad moved, seconded by Melissa to ratify the reimbursement resolution for project costs. The motion was unanimously approved.
Closed Session	<p>Melissa moved, seconded by Ted, to move into a closed session. The motion was unanimously approved. The Board moved into a close session at 2:10pm. The hiring of a Bond Attorney was discussed.</p> <p>After a 33-minute discussion, the Board returned to open session @ 2:43pm. Ted moved, seconded by Chad to hire Nelson Mullins Law firm, subject to a satisfactory engagement letter. The motion was unanimously approved.</p>
Old Business	Ted discussed the status of the CDS, Inc. strategic plan with more detail to come at a later date.
New Business	N/A
Ratification of Actions Taken	Chad moved, seconded by Suzanne, to ratify all actions taken and disclosed to the Board since the last regular meeting and then to adjourn the meeting. The motion was unanimously approved.
Adjournment	The meeting was adjourned at 3:09pm.