

# Charter Day School



## Charter Day School, Inc., Board of Trustees

### Minutes of the Board Meeting

1:30 PM; Thursday, August 27, 2020, Charter Day School, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair (Zoom) Chad Adams (Zoom) Ted Bodenschatz (Zoom) Colleen Combs (Zoom) Melissa Gott (phone) Suzanne West (Zoom)  Others: Mark Dudeck, Treasurer, CDS, Inc. (Zoom) Baker Mitchell, President, RBA (Zoom) Jesse Smith, Head of Quality Control, RBA (Zoom) Kelly Bowden, Office Manager, RBA (Zoom)
Call to Order	Bob called the meeting to order at 1:35pm with a quorum of 6 Trustees present.
Agenda Modification	N/A
Approval of Minutes	Ted moved, seconded by Colleen, to approve the minutes of the July 23, 2020 meeting. The motion was unanimously approved.
RBA Report	
New School Year Update	Baker provided the Board with an update on the start of the new school year.
2020 – 2021 ADM Update	Mark discussed 2020 - 2021 enrollment numbers for on-campus students and online students. A handout was distributed.
2020 - 2021 Budget Update	Mark provided a handout to discuss the updated 2020 – 2021 Budget.
Board Actions	
2019 – 2020 Final Budget	Mark provided the Board with an updated 2019 – 2020 Final Budget. A handout was distributed. Melissa moved, seconded by Chad to approve the 2019 - 2020 Final Budget. The motion was unanimously approved.

2020 – 2021 Payroll Scale	Ted moved, seconded by Colleen to approve the 2020 – 2021 Payroll scale with a step increase for teachers and a 1.5% increase for all other staff. The motion was unanimously approved.
Closed Session	Melissa moved with Chad’s second to move into a closed session. The motion was unanimously approved. The Board moved into a close session at 2:54pm. Two topics were discussed: ACLU Lawsuit and Refinancing options.  The Board returned to open session at 3:37pm.
Old Business	n/a
New Business	n/a
Ratification of Actions Taken	Suzanne moved with Ted’s second, to ratify all actions taken and disclosed to the Board since the last regular meeting and then to adjourn the meeting. The motion was unanimously approved.
Adjournment	The meeting was adjourned at 3:37pm.