

# Charter Day School



## Charter Day School, Inc., Board of Trustees

### Minutes of the Board Meeting

1:30PM; Thursday, February 20, 2020, Charter Day School, Leland, NC

Attendance	Trustees: Bob Spencer, Chair Chad Adams Ted Bodenschatz Colleen Combs Melissa Gott (phone) Suzanne West (phone)  Others: Baker Mitchell, President, RBA Mark Dudeck, Treasurer, CDS Inc. Jesse Smith, Director of Quality Control, RBA Kelly Bowden, Office Manager, RBA
Call to Order	Bob called the meeting to order at 1:35pm with a quorum of 6 Trustees present
Agenda Modification	NA
Approval of Minutes	Melissa moved, seconded by Suzanne, to approve the minutes of the January 25, 2020 meeting. The motion was approved unanimously.
RBA Report	
2020 – 2021 Initial Budget Information	Mark provided the Board with an update on the 2020 - 2021 Budget. He will present the 2020 – 2021 Budget update at the April 23 <sup>rd</sup> Board meeting. A handout was distributed.
2020 - 2021 Student Enrollment	Jesse gave the Board a recap of the Lottery that took place at Charter Day School earlier in the day. A handout was distributed with the projected 2020 – 2021 Student Enrollment.
Board Actions	
Approve Acadia Grant Writing Contracts	Mark spoke about the new Contract for Grant Writing from Acadia. The contract is renewed annually. The contact was distributed. Chad moved, with Colleen's second to approve the Acadia grant writing contract. The motion was unanimously approved.
Approve Handbook Changes – Camera Policy	Jesse discussed the new policy regarding the use of classroom cameras. The policy was distributed. Ted moved, with Suzanne's second to approve the Handbook Changes regarding cameras. The motion was unanimously approved.

Closed Session	Ted moved with Colleen’s second to go into closed session at 2pm. The motion was unanimously approved. Various topics were discussed.
Old Business	N/A
New Business	
April Board Meeting Date Change	Mark requested the Board change the April meeting to either April 14 <sup>th</sup> or April 23 <sup>rd</sup> . Suzanne moved with Chad’s second to move the April 2020 Board meeting to April 23, 2020. The motion was unanimously approved.
Water Issues	Ted asked how CDS Inc. was handling water issues that the counties were currently experiencing. Mark stated that all four schools, in all grades have Culligan water systems.
Ratification of Actions Taken	Ted moved with Colleen’s second, to ratify all actions taken and disclosed to the Board since the last regular meeting. The motion was unanimously approved.
Adjournment	Ted moved with Colleen’s second, to adjourn. The motion was unanimously approved. The meeting was adjourned at 3:09pm