

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

9:00AM; Thursday, January 25, 2020, Douglas Academy, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair Chad Adams Ted Bodenschatz Colleen Combs Melissa Gott Suzanne West Others: Baker Mitchell, President, RBS Mark Dudeck, Treasurer, CDS Inc. Jesse Smith, Director of Quality Control, RBA Kelly Bowden, Office Manager, RBA Steve Smith, Headmaster, CCS Marcus Dos Santos, CDS Teacher Craig Horne, NC Representative
Call to Order	Bob called the meeting to order at 9:04am with a quorum of 6 Trustees present
Agenda Modification	NA
Approval of Minutes	Melissa moved, seconded by Ted, to approve the minutes of the November 21, 2019 meeting. The motion was approved unanimously.
RBA Report	
2019-2020 Budget Update	Mark provided the Board with an updated budget reflecting a payroll increase. The revised budget was distributed.
2019-2020 Student Enrollment	Mark discussed the projected 2020-2021 student enrollment. The summary report was distributed.
Parent Surveys	Jesse presented the outcome of the 2019-2020 Parent Survey. The year to year comparison was distributed.
Board Actions	
Approve 2019-2020 Budget Update	Chad moved, with Melissa's second to approve the 2019-2020 Budget Update with the payroll increase. The motion was unanimously approved.

<p>Approve Handbook Changes-Law Enforcement Unit Record Policy</p>	<p>Baker presented the new policy for the establishment of a separate School Law Enforcement Unit Record Policy. The policy was distributed. Chad moved, with Suzanne's second to approve the Handbook Policy regarding the School Law Enforcement Unit Record. The motion was unanimously approved.</p>
<p>Closed Session</p>	<p>Suzanne moved with Ted's second to go into closed session. The motion was unanimously approved. The ACLU Lawsuit was discussed.</p>
<p>Old Business NC Coalition of Charter Schools</p>	<p>Chad moved with Colleen's second to for Charter Day School, Columbus Charter School, South Brunswick Charter School, and Douglass Academy to join the NC Coalition of Charter Schools. The motion was unanimously approved.</p>
<p>New Business</p>	<p>N/A</p>
<p>Ratification of Actions Taken</p>	<p>Melissa moved with Suzanne's second, to ratify all actions taken and disclosed to the Board since the last regular meeting. The motion was unanimously approved.</p>
<p>Adjournment</p>	<p>Ted moved with Colleen's second, to adjourn. The motion was unanimously approved. The meeting was adjourned at 10:06am.</p>