

# Charter Day School



## Charter Day School, Inc., Board of Trustees

### Minutes of the Board Meeting

1:30 PM; Thursday, July 25, 2019, Charter Day School, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair Chad Adams Ted Bodenschatz (phone) Colleen Combs Melissa Gott (phone) Suzanne West  Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA
Call to Order	Bob called the meeting to order at 1:31pm with a quorum of 6 Trustees present.
Agenda Modification	Melissa asked that the uniform policy be discussed
Approval of Minutes	Colleen moved, seconded by Suzanne, to approve the minutes of the June 20, 2019 meeting. The motion was approved with Melissa abstaining.
RBA Report  2019-2020 Enrollment/Wait List  2019-2020 Revised Surplus	Mark discussed the first five days of the 2019-2020 enrollment for all campuses. An excel document was distributed.  Mark provided an estimate showing the impact of the increased student count over the budget and how that would affect the budget approved at the June board meeting. Mark also showed how the surplus could change based on the state budget.
Board Actions	n/a
Closed Session	Chad moved with Suzanne's second to move into a closed session. The motion was unanimously approved. The Board moved into a close session at 2:01pm. A parent grievance was discussed. The Board returned to open session at 4:29pm.  Melissa moved that the board accept and review the grievance letter and take action to address the complaint. There was not a second to the motion.

Old Business	n/a
New Business	n/a
Ratification of Actions Taken	Suzanne West moved with Ted's second, to ratify all actions taken and disclosed to the Board since the last regular meeting and then to adjourn the meeting. The motion was unanimously approved.
Adjournment	The meeting was adjourned at 4:34pm.