

# Charter Day School



## Charter Day School, Inc., Board of Trustees

### Minutes of the Board Meeting

1:30 PM; Thursday, June 20, 2019, Charter Day School, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair Ted Bodenschatz Colleen Combs Suzanne West  Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA Kelly Bowden, Office Manager, RBA Lindalyn Kakadelis, Consultant, RBA
Call to Order	Bob called the meeting to order at 1:30pm with a quorum of 4 Trustees present.
Agenda Modification	N/A
Approval of Minutes	Ted moved, seconded by Suzanne, to approve the minutes of the April 18, 2019 meeting. The motion was unanimously approved.
RBA Report  2019-2020 Enrollment/Wait List  Capital Projects Update  CCS Pre-K  EOG Results  Staff Changes	Mark Dudeck discussed the projected 2019-2020 enrollment for all campuses. An excel document was distributed.  Mark Dudeck provided an update on the progress of the new kindergarten building on the Leland campus.  Mark Dudeck informed the Board that a Pre-K program will be running out of one of the unused kindergarten classrooms on the Whiteville Campus.  Jesse Smith provided preliminary EOG results for CDS, CCS, DAC and SBC.  Baker Mitchell discussed upcoming staff changes to fill the Headmaster position at South Brunswick Charter School. Baker reviewed the candidates that were interviewed and announced that Dawn Ivey was selected as the new SBC Headmaster.

Board Actions	
Election of CDS, Inc. Board	Ted Bodenschatz moved, with Colleen Combs' second, to elect as board members: Bob Spencer, Chair, Chad Adams, Ted Bodenschatz, Colleen Combs, Melissa Gott, and Suzanne West for the 2019-2020 school year. The motion was unanimously approved.
Election of Officers	Suzanne West moved, with Colleen Combs' second, to elect as officers: Marl Dudeck, Treasurer and Baker Mitchell, Secretary for the 2019-2020 school year. The motion was unanimously approved
Approve Board Meeting Schedule for 2019-2020	Mark Dudeck presented the proposed 2019-2020 board meeting schedule. Mark requested to change to the June 2020 meeting from the 18 <sup>th</sup> to the 25 <sup>th</sup> . Suzanne West moved, with Ted's second to approve the Board Meeting Schedule for 2019-2020, with the June 2020 change. The motion was unanimously approved
Approve Budget Projections for 2019-2020	Mark presented the proposed 2019-2020 budgets for all schools, noting changes from the budgets presented to the board in April. Suzanne moved, with Colleen's second, to approve the proposed budget for Charter Day School, Inc. The motion was unanimously approved.
Handbook Changes	Jesse Smith presented the amendments to the Parent and Student Handbook, and the Charter Day School, Inc. Board of Trustees Policies Handbook. Suzanne moved, with Colleen's second, to approve the amendments to the handbooks. The motion was unanimously approved.
Closed Session	Suzanne moved with Ted's second to move into a closed session. The motion was unanimously approved. The Board moved into a close session at 4:20pm. An update on the ACLU lawsuit was discussed. The Board returned to open session at 4:21pm.
Old Business	Colleen asked for an update on the CCS satellite school. Baker Mitchell stated a viable location could not be found at this time.
New Business	Bob Spencer distributed 3 memoranda from the NC Coalition of Charter Schools for the months of April, May, and June. He discussed Charter Day school, Columbus Charter School and South Brunswick Charter School joining the NC Coalition of Charter Schools for the 2019-2020 school year. The discussion was tabled until the next meeting.
Ratification of Actions Taken	Suzanne West moved with Ted's second, to ratify all actions taken and disclosed to the Board since the last regular meeting and then to adjourn the meeting. The motion was unanimously approved.
Adjournment	The meeting was adjourned at 4:50pm.