

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, April 18, 2019, Douglass Academy, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair Ted Bodenschatz Colleen Combs Suzanne West Melissa Gott Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA Kelly Bowden, Office Manager, RBA
Call to Order	Bob called the meeting to order at 1:30pm with a quorum of 5 Trustees present.
Agenda Modification	N/A
Approval of Minutes	Ted moved, seconded by Colleen, to approve the minutes of the March 17, 2019 meeting. The motion was unanimously approved. Suzanne moved, seconded by Ted, to approve the minutes of the April 1, 2019 meeting. The motion was unanimously approved.
RBA Report	
Academic Update	Jesse Smith presented the results of DIBELS & SAT10 testing. A handout was provided.
Enrollment Reports	Mark Dudeck presented updated Enrollment Reports for all four schools. Handouts were distributed.
2019-2020 Initial Budgets	Mark Dudeck discussed the 2019-2020 budget projections. Handouts were distributed.
Board Actions	
SBC Charter Agreement (renewal)	Mark Dudeck presented the 10-year renewal agreement for South Brunswick Charter School. Melissa Gott moved, seconded by Ted Bodenschatz, to approve the 10-year renewal agreement for SBC. The motion was unanimously approved.

Approve Acadia Grant Writing	Mark Dudeck presented the Acadia NorthStar grant writing contract for all four schools. Melissa Gott moved, with Colleen Combs' second, to approve Acadia Grant Writing Contracts for all schools. The motion was unanimously approved.
Approve Head Masters to be authorized signers for their schools	Mark Dudeck asked the board to authorize the headmasters to be signers for the schools. Ted Bodenchatz moved, with Melissa Gott's second, to approve the Head Masters of all four schools to be authorized signers for their schools. The motion was unanimously approved.
Approve Petway Mills Pearson 2019-2020 Audit	Mark Dudeck informed the board that a new engagement letter for Petway Mills & Pearson, PA needed to be signed for the 2018-2019 school year. Melissa Gott moved, with Suzanne West's second, to approve the Petway Mills & Pearson, PA to audit the 2018-2019 year. The motion was unanimously approved.
Closed Session	<p>Ted Bodenchatz moved, with Melissa Gott's second, to move into a closed session. The motion was unanimously approved. The board moved into a close session at 2:23pm.</p> <p>The two topics discussed were a Student Grievance Request and an update on the ACLU lawsuit.</p> <p>The board returned to open session at 3:33pm.</p>
Old Business	
NC Coalition of Charter Schools	Baker Mitchell distributed a member welcome letter.
New Business	Baker Mitchell informed the Board that a group of parents are interested in CDS Inc. opening a school in Lumberton. He said that 80 to 100 Lumberton students were already enrolled for next year for busing to CCS. After discussion, Chairman Spencer said it was the consensus of the Board that RBA prepare an amendment to the charter for presentation to the State Board of Education for CCS classroom to be located in Lumberton.
Ratification of Actions Taken	Melissa Gott moved, with Suzanne West's second, to ratify all actions taken and disclosed to the Board since the last regular meeting and then to adjourn the meeting. The motion was unanimously approved.
Adjournment	The meeting was adjourned at 4:56pm.