

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, January 17, 2019, South Brunswick Charter School, Bolivia, NC

Attendance	<p>Trustees: Bob Spencer, Chair Chad Adams Ted Bodenschatz Colleen Combs Suzanne West Melissa Gott (phone)</p> <p>Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA Michell Mena, Head Master, South Brunswick Charter School Kelly Bowden, Office Manager, RBA</p>
Call to Order	<p>Bob called the meeting to order at 1:31pm with a quorum of 6 Trustees present. Fourth graders gave a brief example of a Latin recitation with their teacher.</p>
Agenda Modification	<p>Bob added item 5B -Discuss joining the North Carolina Coalition of Charter Schools. Jesse added item 5C- Approval to seek bids for the free breakfast and lunch program for CCS.</p>
Approval of Minutes	<p>Colleen moved, seconded by Ted, to approve the minutes of the October 31, 2018 meeting. The motion was unanimously approved. Colleen moved, seconded by Suzanne to approve the minutes of the December 28, 2018 meeting. Melissa abstained. The motion was approved.</p>
RBA Reports	
Parent Surveys	<p>Baker Mitchell presented the results of 2019 Parent Surveys for all four schools. Handouts were distributed to all attendees.</p>
Enrollment Reports	<p>Mark Dudeck presented the Enrollment Reports for all four schools. Handouts were distributed.</p>
Marketing for Enrollments	<p>5th graders from DAC & SBC to CDS - Mark Dudeck reported on the number of 5th graders applying to CDS next year. All Schools to New Parents - Baker Mitchell informed the Board about the various ways RBA and CDS, Inc. are</p>

<p>Legislative Update</p>	<p>marketing the four schools to increase enrollment. Baker presented (with a handout) a PowerPoint presentation and showed sample ads and social media posts. - Michelle Mena distributed an example of the SBC coloring book that is given to Pre-School tour groups.</p> <p>Baker Mitchell discussed possible topics the General Assembly would take up in its upcoming session.</p>
<p>Board Actions</p> <p>Approval of the CCS Wellness Policy</p> <p>Approval to join the NC Coalition of Charter Schools</p> <p>Approval to seek bids for the CCS Breakfast and Lunch program</p>	<p>Jesse Smith presented Columbus Charter School Wellness Policy. She discussed the exit interview that occurred with DPI. She noted the changes that were recommended by DPI. Chad moved, seconded by Suzanne to approve the CCS Wellness Policy. The motion was approved unanimously.</p> <p>Baker Mitchell discussed the goals of the NC Coalition of Charter Schools, a charter school trade association with dues of \$10 per student. The discussion was tabled until members had a chance to review the new group’s by-laws and other corporate documents.</p> <p>Jesse Smith requested the Board’s approval to seek bids for the Columbus Charter School Free Breakfast and Lunch program for the 2019-2020 school year. Melissa Gott moved, seconded by Suzanne to approve the bidding process for the CCS school breakfast and lunch program.</p>
<p>Closed Session</p>	<p>Suzanne moved, with Melissa’s second, to move into a closed session. The motion was unanimously approved. The board moved to a close session at 3:53pm.</p> <p>The board returned to open session at 4:07pm.</p>
<p>Old Business</p> <p>DAC Low Performing School Meeting</p> <p>One Love Tennis</p>	<p>The future meeting with the Charter School Advisory Council was discussed. There is still no set date when the board will make a presentation to the council in Raleigh.</p> <p>Nikki Chaney and Jean LaFave are still working with the One Love Tennis group to see about using them at DAC.</p>
<p>New Business</p>	<p>n/a</p>
<p>Ratification of Actions Taken</p>	<p>Chad moved, with Suzanne’s second, to ratify all actions taken and disclosed to the board since the last regular meeting and then to adjourn the meeting. The motion was unanimously approved.</p>
<p>Adjournment</p>	<p>The meeting was adjourned at 4:16pm.</p>