

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, June 21, 2018, Charter Day School, Leland, NC

Attendance	Trustees: Bob Spencer, Chair Chad Adams Ted Bodenschatz (phone) Colleen Combs (phone) Melissa Gott (phone) Suzanne West Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Barbra Jones, New School Development, RBA
Call to Order	Bob called the meeting to order at 1:31pm with a quorum of 6 Trustees present.
Agenda Modification	None
Approval of Minutes	Colleen moved, with Bob's second, to approve the minutes of the April 26, 2018 meeting. The motion was approved with two members abstaining.
RBA Reports	
Capital Projects	Mark gave an update on all capital projects.
CDS Inc. Enrollment Reports	Mark went over the latest enrollment reports for all schools. There was a discussion about the student count at Douglass Academy and Columbus Charter School and what might help those schools increase those counts.
Board Actions	Colleen moved, with Melissa's second, to elect as board members: Bob Spencer, Chair, Chad Adams, Ted Bodenschatz, Colleen Combs, Melissa Gott and Suzanne West. The motion was unanimously approved. Suzanne moved, with Melissa's second, to elect as officers: Mark Dudeck, Treasurer and Baker Mitchell, Secretary. The motion was unanimously approved. Mark presented the proposed 2018-2019 board meeting schedule. Melissa moved, with Suzanne's second, to approve the board meeting schedule. The motion was unanimously approved.

	<p>Mark presented the proposed 2018-2019 budgets for all schools, noting changes from the budgets presented to the board in April. Melissa moved, with Suzanne’s second, to approve the proposed budget for Charter Day School. The motion was unanimously approved. Ted moved, with Colleen’s second, to approve the proposed budget for Columbus Charter School. The motion was unanimously approved. Melissa moved, with Suzanne’s second, to approve the proposed budget for Douglass Academy. The motion was unanimously approved. Melissa moved, with Chad’s second, to approve the proposed budget for South Brunswick Charter School. The motion was unanimously approved.</p> <p>Mark presented the amendments to the Parent Student Handbook for changes to the school administrators page and the school arrival and departure procedures. Chad moved, with Melissa’s second, to approve the amendments to the handbook. The motion was unanimously approved.</p>
Closed Session	<p>Chad moved, with Suzanne’s second, to enter closed session at 2:56pm. The motion was unanimously approved. Legal matters were discussed regarding the ACLU lawsuit. The board returned to open session at 3:05pm.</p>
Old Business	<p>None</p>
New Business	<p>Melissa asked for a subcommittee to be put together to discuss student recruitment at all schools with an emphasis on Douglass Academy and Columbus Charter School. After discussion a committee consisting of Ted, Bob, Chad, Melissa and Nikki Chaney (headmaster at DAC) was appointed to look into this task .</p>
Ratification of Actions Taken	<p>Suzanne moved, with Ted’s second, to ratify all actions taken and disclosed to the board since the last regular meeting. The motion was unanimously approved.</p>
Adjournment	<p>Suzanne moved, with Ted’s second, to adjourn the meeting at 3:24pm. The motion was unanimously approved.</p>