

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, February 15, 2018, Charter Day School, Leland, NC

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| Attendance | Trustees: Bob Spencer, Chair Chad Adams (phone) Ted Bodenschatz Colleen Combs Melissa Gott Suzanne West Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA Barbra Jones, New School Development, RBA |
| Call to Order | Bob called the meeting to order at 1:48pm with a quorum of 5 Trustees present. Chad joined the meeting (by phone) shortly after. |
| Agenda Modification | None |
| Approval of Minutes | Colleen moved, with Melissa's second, to approve the minutes of the January 18, 2018 meeting. The motion was unanimously approved. |
| RBA Reports | |
| CDS Inc. Enrollment Reports | Mark went over the latest enrollment reports for all schools and informed the board that CDS is the only school that needs a lottery and that it would be held on February 23, 2018 at DAC. |
| CCS Enrollment | Baker presented a memo in regard to population decline in Columbus County and to CCS's enrollment with some options to increase the 2018-2019 enrollment. |
| CDS, Inc. Report Cards | Jesse presented the DPI report cards for all schools: <ul style="list-style-type: none">- CDS received a "B" and "Exceeded Growth"- CCS received a "C" and "Exceeded Growth"- DAC received a "D" and "Met Growth"- SBC received a "B" and "Met Growth" |

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| Board Actions | <p>Mark presented the DAC policies and procedures for spending Federal Funds. Ted moved, with Suzanne's second, to approve the DAC Federal Funds Policy and Procedures. The motion was unanimously approved.</p> <p>Mark presented the audit engagement letters for all schools. Melissa moved, with Colleen's second, to approve hiring Petway Mills and Pearson, PA to perform the audit for all schools for the 2017-2018 year. The motion was unanimously approved.</p> |
| | <p>Melissa moved, with Ted's second, to enter into closed session at 2:56pm. The motion was unanimously approved. Legal matters were discussed regarding the ACLU lawsuit. The board returned to open session at 3:04pm.</p> |
| Old Business | n/a |
| New Business | <p>Bob asked to move the April board meeting from April 19, 2018 to April 26, 2018. Melissa moved, with Suzanne's second, to move the next board meeting to April 26, 2018. The motion was unanimously approved.</p> |
| Ratification of Actions Taken | <p>Melissa moved, with Ted's second, to ratify all actions taken and disclosed to the board since the last regular meeting. The motion was unanimously approved.</p> |
| Adjournment | <p>Suzanne moved, with Ted's second, to adjourn the meeting at 3:14pm. The motion was unanimously approved.</p> |