

# Charter Day School



## Charter Day School, Inc., Board of Trustees

### Minutes of the Board Meeting

1:30 PM; Thursday, November 16, 2017, Columbus Charter School, Whiteville, NC

Attendance	<p>Trustees: Bob Spencer, Chair Chad Adams (phone) Ted Bodenschatz (phone) Colleen Combs Melissa Gott (phone) Suzanne West</p> <p>Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA Carla Fisher, Headmaster Douglass Academy Dawn Ivey, Asst. Headmaster Columbus Charter School</p>
Call to Order	<p>Bob called the meeting to order at 1:33pm with a quorum of 6 Trustees present. The meeting was opened with the Pledge of Allegiance and the school pledge by some Columbus Charter School middle school students.</p>
Agenda Modification	<p>None</p>
Approval of Minutes	<p>Suzanne moved, with Colleen's second, to approve the minutes of the October 19, 2017 meeting. The motion was unanimously approved.</p>
RBA Reports	
CDS, Inc. Financial Update	<p>Mark gave a brief update on the financial position of CDS, Inc. after the audits as of June 30, 2017. A consolidated balance sheet along with a consolidated profit and loss statement were presented.</p>
DAC Lease	<p>Mark presented the 10-year renewal for the Douglass Academy building.</p>
CCS Food Program	<p>Jesse gave an update on the new food program at CCS. The program started feeding the students on October 23, 2017 and the program is serving between 500 and 520 students per day.</p>
Curriculum Dept.	<p>Baker informed the board of changes in the curriculum area due to the retirement of the K-3 Dean. Baker also updated the board on the Precision Teaching Conference that he and several other curriculum department members attended.</p>

Board Actions	<p>Jesse and Carla presented the DAC School Improvement Plan. Colleen moved, with Suzanne’s second, to approve the plan DAC. The motion was unanimously approved.</p> <p>Baker presented the recommendation of Laurie Benton as Headmaster of CDS. Melissa moved, with Suzanne’s second, to approve the recommendation. The motion was unanimously approved.</p> <p>Jesse presented changes to the handbook regarding student enrollment priority. Chad moved, with Ted’s second, to approve the handbook changes with a small change in the wording. The motion was unanimously approved.</p> <p>Jesse presented the 2018-2019 school calendars for all schools which included DAC moving to a year-round schedule. Chad moved, with Suzanne’s second, to approve the 2018-2019 calendars with a DAC change to match NHC school calendar (if needed). The motion was unanimously approved.</p>
Closed Session	None
Open Session	n/a
Old Business	n/a
New Business	<p>Chad asked that the board discuss school expansion at the January 2018 board meeting.</p> <p>Melissa informed everyone that the state has dropped the mental health program in the elementary schools.</p>
Ratification of Actions Taken	Suzanne moved, with Colleen’s second, to ratify all actions taken and disclosed to the board since the last regular meeting. The motion was unanimously approved.
Adjournment	Suzanne moved, with Ted’s second, to adjourn the meeting at 3:45pm. The motion was unanimously approved.