

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, October 20, 2016, Charter Day School, Leland, NC

Attendance	<p>Trustees: Bob Spencer Colleen Combs Suzanne West Ted Bodenschatz Melissa Gott - phone</p> <p>Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Quality Control, RBA Barbra Jones, Headmaster, Douglass Academy Lindalyn Kakadelis, NC Education Strategies Adam Butler, CDS Parent Terry Boldt, CDS parent</p>
Call to Order	Bob called the meeting to order at 1:32pm with a quorum of 5 Trustees present.
Agenda Modification	n/a
Approval of Minutes	Ted moved, with Colleen's second, to approve the minutes of the August 18, 2016 meeting. The motion was unanimously approved.
401K Plan Audit Report	Phyllis Pearson of Petway, Mills & Pearson, PA, presented the audit report for the "RBA 401K Plan" – she stated that they had no adverse findings in the 401K Plan but they could not render an opinion due to the reliance of information certified by the Plan's Trustee (BB&T) that PMP did not audit.
CDS, CCS, DAC, SBC School Audit Reports	Phyllis Pearson then presented the audit reports for Charter Day School, Columbus Charter School, Douglass Academy and South Brunswick School, all four schools received an unqualified opinion with no adverse findings. Ted moved with Colleen's second, to accept the audit reports for all four schools. The motion was unanimously approved.
Handbook Changes	Suzanne moved, with Melissa's second, to approve all handbook changes as presented. The motion was unanimously approved.
SBC Campus Update	Mark gave an update on the flooding problem, the drainage is fixed and the carpet in the flooded rooms was replaced with a cost of \$54,000. Mark then briefed the board of the costs and deductibles for flood insurance at SBC, after discussion the board agreed to make no changes to the current insurance.
Closed Session	Suzanne moved, with Ted's second, to enter closed session at 3:19pm. The motion was

	unanimously approved.
Return From Closed Session	Colleen moved, with Suzanne’s second, to return from closed session at 3:56pm. Melissa moved, with Ted’s second, to authorize Bob or Colleen to attend the ACLU negation and for them to negotiate on behalf of the board with all the power of the board to settle. The motion was unanimously approved.
Old Business	n/a
New Business	Bob requested a change to the June 2017 board meeting, Melissa moved, with Ted’s second, to change the board meeting to Thursday June 08, 2017 at 1:30pm. The motion was unanimously approved.
Ratification of Actions Taken	Melissa moved, with Suzanne’s second, to ratify all actions taken since the last regular meeting. The motion was unanimously approved.
Adjournment	Ted moved, with Colleen’s second, to adjourn the meeting at 4:21pm. The motion was unanimously approved with the next board meeting being at Columbus Charter School at 1:30pm on November 10, 2016.