

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, August 18, 2016, Douglass Academy, Wilmington, NC

Attendance	<p>Trustees:</p> <p>Bob Spencer Colleen Combs Melissa Gott Suzanne West Ted Bodenschatz Chad Adams- <i>phone</i></p> <p>Others:</p> <p>Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Sawyer Batten, PIO, RBA Jesse Smith, Quality Control, RBA Erik Root, Policy Analyst, RBA Barbra Jones, Headmaster, Douglass Academy George Fletcher, Fletcher Toll & Ray, LLP Lindalyn Kakadelis, NC Education Strategies</p>
Call to Order	Bob called the meeting to order at 1:32pm with a quorum of 6 Trustees present.
Agenda Modification	Bob requested to move the Closed Session to discuss legal matters to the beginning of meeting to accommodate Attorney Fletcher's schedule.
Enter Closed Session	Melissa moved, with Suzanne's second, to enter closed session at 1:33pm. The motion was unanimously approved.
Return from Closed Session	Suzanne moved, with Ted's second, to return from closed session at 1:45pm. The motion was unanimously approved.
Approval of Minutes	Melissa moved, with Suzanne's second, to approve the minutes of the June 16, 2016 meeting. The motion was unanimously approved.
RBA Reports:	
Beginning-of-Grade (BOG) testing results	Baker briefed the board on results of required Beginning-of-Grade (BOG) testing for Charter Day School (CDS), Columbus Charter School (CCS), and South Brunswick Charter School (SBC). Baker explained that BOG tests are required for students in grade 3 and are the same as End-of-Grade (EOG) tests given at the end of the year. This early assessment provides a benchmark for calculating yearly academic growth on EOG

<p>Surplus Impacts Reflecting Actual Counts, ADM</p> <p>Recommendations for Possible Operational Changes to June Budget</p> <p>Community Outreach Program</p> <p>Legislative and Regulatory Developments</p>	<p>tests by determining which students began their grade above, at, or below grade level. Baker explained that historically, a higher percentage of returning students pass BOG tests, indicating that they are above grade level, and lower percentages of new or transfer students from other schools pass, indicating that they are on or below grade level. Results are included below:</p> <ul style="list-style-type: none"> • CDS: New student pass rate: 13% Returning student pass rate: 53% • CCS: New student pass rate: 38% Returning student pass rate: 39% • SBC: New student pass rate: 20% Returning student pass rate: 46% <p>Mark presented surplus impacts to the June projected budget upon receiving actual student counts and ADM funding amounts at the conclusion of the 20-day ADM period for CDS, CCS, and SBC.</p> <p>Mark presented a plan of recommended operational changes and resulting revisions to the June projected budget.</p> <p>Consultant Lindalyn Kakadelis presented a plan to the board for cultivating teacher and parent advocates at each campus to aid with student and staff recruitment.</p> <p>Baker briefed the board on a new statute, formerly House Bill 262, that removes the 60% academic performance requirement for public charter schools and creates a fast-track application process for new public charter schools planning to replicate an existing, successful charter school. The Board requested that RBA assess the feasibility of the Board submitting a fast-track application by the September 16, 2016 deadline.</p>
<p>Board Actions:</p> <p>Handbook Changes</p> <p>Budget Recommendations</p> <p>Acadia Northstar Contracts</p> <p>Douglass Academy Food Service</p>	<p>Jesse presented a recommended revision to the CDS, Inc. Board Policies Handbook “Benefit Eligibility” policy to define full time employment as 30 hours per week instead of 32 hours per week. Melissa moved, with Suzanne’s second, to accept the revision as presented. The motion was unanimously approved.</p> <p>The Board discussed Mark’s plan of recommended operational changes and resulting revisions to the June projected budget. Melissa moved, with Suzanne’s second, to approve the budget revisions as presented. The motion was unanimously approved.</p> <p>Ted moved, with Colleen’s second, to renew contracts at each campus for 2016-2017 with Acadia Northstar for grant writing services. The motion was unanimously approved.</p> <p>Colleen moved, with Ted’s second, to renew Douglass Academy’s food service contract with New Hanover County Schools for 2016-2017. The motion was unanimously approved.</p>
<p>Old Business</p>	<p>n/a</p>
<p>New Business</p>	<p>Barbra requested an enrollment waiver from the Board to accommodate Douglass Academy’s significant enrollment growth of 75% in one year. Melissa moved, with</p>

	Ted's second, to grant Barbra a waiver allowing an average of 30 students per class. The motion was unanimously approved.
Ratification of Actions Taken	Collen moved, with Suzanne's second, to ratify all actions known and disclosed to the Board. The motion was unanimously approved.
Adjournment	Bob adjourned the meeting at 3:53pm.