



Classical Charter Schools of America, Inc. Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, October 28, 2021, Classical Charter Schools of America, Leland, NC

Attendance	<p>Trustees: Bob Spencer, Chair Ted Bodenschatz Colleen Combs Chad Adams Melissa Gott (phone)</p> <p>Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA Kelly Darazsdi, Human Resources Manager, RBA</p>
Call to Order	Bob called the meeting to order at 1:31pm with a quorum of 4 Trustees present.
Agenda Modification	Item E: Final 2020-2021 budgets is removed from the agenda. This topic was discussed during the September 23, 2021, Board meeting. Item E is to be replaced with: Capital Expenditures Update.
Approval of Minutes	Chad moved, seconded by Colleen, to approve the minutes of the October 23, 2021 meeting. The motion was unanimously approved.
RBA Report	
Covid-19 Protocols Update	Baker discussed the current cases of positive Covid-19 cases at each of the four campuses. Based on the NC Safe Schools Tool Kit, mask policies must be reevaluated every 30 days.
Mental Health Plan Update	Jesse provided the updated School-Based Mental Health Plan. A handout was distributed.
Peabody Building Update	Baker provided the Board with an update of the Peabody Building, which houses Classical Charter Schools of Wilmington. Baker is waiting for more information from the owner of the building before making recommendations to the Board. He will provide the Board an update at the November 18, 2021 meeting if he receives information from the owner of the building.

401K Plan Audit Report for YE December 31, 2020	Mark provided the Board with the 401K Plan Audit. A handout was distributed.
Capital expenditure Update	Mark provided the Board with an update on the capital projects at each of the campuses. CCS-Southport has had delays due to the new fire inspector. The gymnasium plans are being finalized. CCS- Leland is waiting on the State for the approval of the Storm Water Plan. The Learning Loss buildings are also delayed due to the approval of the Storm Water Plan.
Board Actions	
Approve Mask Policy Update	Chad motioned, seconded by Ted that in accordance with SB 654 Section 10, Classical Charter Schools of America’s has reviewed the current mask policy and the schools will go to a mask optional policy effective Monday November 1. The motion also states that each school will continue to monitor their COVID-19 cases and quarantines and if the quarantines exceed 5% of the individual school’s population that school will go back to a mandatory mask policy. The motion was unanimously approved.
Approve Mental Health Plan Update	Chad approved the update to the School-Based Mental Health Plan as presented. Colleen second the motion. The motion was unanimously approved.
Approve 401K Plan Audit	Colleen approved the 401K Plan Audit as presented. Chad second the motion. The motion was unanimously approved.
Closed Session	Ted moved with Colleen’s second to move into a closed session. The motion was unanimously approved. The Board moved into a close session at 2:54pm. The topics discussed include Brunswick County Health Department and a parent email. The Board returned to open session at 3:22pm.
Old Business	N/A
New Business	Melissa asked to discuss Board members having access to observe in classrooms. After the discussion the board decided to evaluate the need for new guidelines at the next board meeting.
Ratification of Actions Taken	Chad moved with Ted’s second, to ratify all actions taken and disclosed to the Board since the last regular meeting and then to adjourn the meeting. The motion was unanimously approved.
Adjournment	Chad moved with Ted’s second to adjourn the meeting. The motion was unanimously approved. The meeting was adjourned at 4:02pm.

The Three Laws